

Annual Tuition:

Grade	Employer-Paying Families	Self-Paying Families
Seedlings & Pre-Kindergarten : Half Day Program	\$ 6,075	\$ 5,955
Pre-Kindergarten 1 & 2: Full Day Program	\$ 7,990	\$ 7,825
Kindergarten – Grade 5	\$ 19,850	\$ 12,985
Grades 6-8	\$ 22,750	\$ 15,950
Grades 9-12	\$ 24,550	\$ 6,000

Other Fees:

New Student Application	Returning Student Registration	School Development Fee
\$200	Before June 24, 2020: \$100 Between Jun 24th-Sep 1: \$150 After September 1, 2020: \$200	<u>KG-HS Admission: \$4,350 (one-installment)</u> <u>Admission Prior to KG -- 2 options:</u> 1. Defer payment until one lump sum in Kindergarten. 2. Pay \$4,350 in multiple installments: minimum \$1,300 in Seedlings; \$1,300 in PK1; \$1,300 in PK2; and remainder in Kindergarten.

FEE POLICIES

The BAIS Board of Directors establishes BAIS tuition and fees annually. The School Development Fee and Application Fee/Yearly Registration Fee must be paid during the first trimester enrolled in the school along with the tuition payment. Parents may opt to pay the full year tuition or to pay installments each trimester. Fees are non-transferable. **The responsibility for tuition payment rests with the parents, not with their employer.**

Refunds

No refunds are made in the case of early withdrawal during a trimester. Refund of tuition will be made only if the tuition was prepaid for any term in which the student does not attend classes/enroll.

Fee Categories

- Tuition:** Tuition is set annually by the BAIS Board to cover the costs of all operational expenses.
- Application Fee (for new students):** A non-refundable, one-time application fee of \$200 is charged for new students applying to the Banjul American International School.
- Yearly Registration Fee (for continuing students):** A non-refundable, Yearly Registration fee is charged annually for students continuing their enrollment. (\$100-\$200 dependent on the date paid.) Early payment of this fee allows BAIS to best predict enrollment and number of staff required.
- School Development Fee:** The School Development Fee is used for capital improvements to school facilities, and for building a reserve fund for the long-term sustainability of the school. This is a one-time only, non-refundable fee of \$4,350 paid by each new student entering BAIS from Kindergarten through High School.
Development Fee Payment Options for Pre-Kindergarten: Parents of students who begin enrollment during Seedlings, Pre-K1 or Pre-K2 may choose from two payment options:

- **Option 1:** Pay Development Fee when child enters Kindergarten – fee will be paid as one lump sum and *charged at the rate prevailing during the Kindergarten academic year, or*
- **Option 2:** Pay Development Fee in installments of \$1,300 per PK year and the balance remaining in Kindergarten – fee will be *charged at rate prevailing during the year the student was enrolled.*

DISCOUNTS

Family Discount

A reduced payment schedule is offered for families (same mother and father) with more than one child who are enrolled at BAIS and not receiving any other reduction to tuition. This applies to tuition only.

- The oldest child pays full tuition
- The second child – a 10% reduction to tuition is offered
- The third and subsequent children - 20% reduction to tuition is offered

Finders' Fee Discount – Self-Paying Families only

A Finders' Fee Discount is paid to self-paying families who bring a new family to successfully enroll a child/children at BAIS. This discount applies to tuition only.

- 1st Family - 30% reduction of one child's tuition
- 2nd Family - 15% reduction of the same child's tuition

FEE PAYMENT

Payment Dates

Tuition may be paid for the full year or by trimesters. Tuition for a given trimester is due in full and prior to attendance for that trimester. Invoices are sent out at least four weeks prior to the due date. Trimester payment due dates are stated on the invoice.

2020-21 Trimester Payment Due Dates

- First Trimester: on or before **September 15, 2020**
- Second Trimester: on or before **December 15, 2020**
- Third Trimester: on or before **March 31, 2021**

Late Payment Fee

A late payment fee of 5% will be applied to payments made after the due date. Parents who are unable to avoid a late tuition payment must submit to the Director prior to the due date a written request for extension to avoid the late payment fee.

*If an account remains unpaid for more than 30 days into a new trimester or beyond the end of the academic year, the student is subject to removal from classes and school documents will not be released. **Only students with a zero balance will be allowed to register for the following year.***

The responsibility for tuition payment rests with the parents, not with their employer.

Bank Fees

All Transaction Fees resulting from transfer of funds are the responsibility of the parent. Further invoices will include the any amounts taken from the payment as a result of bank charges and resulting in the reduction of the amount paid versus the amount due. *School documents will not be released until all charges are paid.* **Only students with a zero balance will be allowed to register/attend classes in the following year.**

Payment in US Dollars: Tuition and fees are to be paid in US Dollars by bank transfer or cash deposited directly into one of the school's bank accounts. If you cannot access US dollars, you may contact BAIS administration to make special arrangements to pay in Gambian Dalasis at the rate determined by the school. **ALL** cash deposits must be made directly to any of our bank accounts listed below. The school will accept U.S. dollar personal checks.

Have questions? Contact Finance@BAISGambia.org